

Overview

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL SCIENCE AND TECHNICAL COLLEGE, OTUKPO, BENUE STATE

**INVITATION TO TENDER FOR THE EXECUTION OF 2021 APPROPRIATION
FEDERAL SCIENCE AND TECHNICAL COLLEGE, OTUKPO, BENUE STATE**

(1) INTRODUCTION

The Federal Government of Nigeria has allocated Funds to the Federal Ministry of Education (FME), Federal Science and Technical College, Otukpo, Benue state in the 2021 appropriation for the execution of policies, programmes and projects toward achieving the mandate of the College. Accordingly, the College wishes to invite reputable contractors with relevant proven competence and experiences to submit tenders for the execution of the following projects:

(2) PROFILE OF PROJECTS

NO	PROJECT TITLE/DESCRIPTION
Lot W1	Renovation of 1No Block Boys' Hotel
Lot W2	Renovation of 1No Girls' Hostel
Lot W3	Overlaying of the 2km Road Network from entrance to administration Block

(3) ELIGIBILITY REQUIREMENTS

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC1.1 or CAC2 and CAC7;

- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31- December, 2021; with minimum average annual turnover of N20 million;
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2021 (applicable where number of staff is at least 15);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2021 (applicable where number of staff is at least 5 or at least N50m turnover);
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Science and Technical College, Otukpo Benue State, the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information and to confirm that all information presented in the bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2018, 2019, 2020);
- (i) Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (COREN, QSRBN, and CORBON),
- (k) Verifiable documentary evidence of a least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates.
- (l) List of Equipment with proof of Ownership/Lease agreement;
- (m) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

The Bidding documents are to be collected from **VICE-PRINCIPAL** (Special Duties) **OFFICE** between the working hours of 08:00am and 04:00pm daily from the date of this publication upon the payment of non-refundable processing tender fee of N10,000.00 into the Federal Science and Technical College, Otukpo, REMITA account in any commercial bank and presented copy of College's receipt.

(5) SUBMISSION OF DOCUMENTS

Completed tender documents should be in two Hard copies (Marked "Original" & "Copy") each for both Technical & Financial Bids with Soft copy of Financial bid only, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR LOT 1: & "FINANCIAL BIDS FOR LOT 1:" and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at VICE PRINCIPAL (SPECIAL DUTIES) OFFICE to be addressed to:

The Director Principal

Federal Science and Technical College,

Otukpo, Benue State

The submission should be made not later than **12:00 noon on 16 August, 2021**. Late bids will be returned unopened. Please make sure you signed Bid Submission Register at **VICE PRINCIPAL (SPECIAL**

DUTIES) OFFICE, at Federal Science and Technical College, Otukpo will not be held responsible for misplaced or wrongly submitted Bids.

(6) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday 16 August, 2021** in the College's CBN Hall. For Further enquiries, please contact the Vice- Principal, Special Duties on **08062472940**.

(7) PLEASE NOTE THAT

- (i) All submissions must be made only in English Language;
- (ii) Any bid received after the deadline for submission shall be returned unopened.

(iii) Certificate may be referred to the respective Issuing authority for verification and authentication.

(iv) Contractors are not permitted to bid for more than one lot. Any bidder that violates this rule shall be disqualified.

(v) Technical and financial bids enclosed in one and same single envelope that will expose the technical and financial bids at the same time of opening shall be disqualified.

(vi) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through post (Courier Service).

(vii) Presence of bidders/representative and members of the public shall not be required during the bids opening ceremony in compliance with COVID-19 Guidelines. The Bids opening will be covered by visual through zoom (link will be sent to the bidders) with the presence of two (2) representatives of private sector professional bodies and Civil society organization in the area of Anti-Corruption/Transparency; only pre-qualified bidders at the technical evaluation will be invited at a later date for financial bids opening, while financial bids of un-successful bidders will be returned un-opened;

(viii) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(ix) The Submission that does not meet up the requirement specified above shall be rejected.

(x) The evaluation shall be strictly based on the requirement specified above.

(xi) This advertisement is published for information purpose and will not be construed as a commitment or obligation on the part of FSTC, Otukpo, Benue State to award these contracts.

(xii) FSTC, Otukpo, Benue State is not bound to consider any bid and reserves the right to reject all bids at any time or cancel the procurement proceeding in the public interest.

SIGNED

THE DIRECTOR PRINCIPAL

FEDERAL SCIENCE AND TECHNICAL COLLEGE OTUKPO, BENUE STATE

